

Council Meeting, Avoca City Council, November 19, 2024

Mayor Tom Bruck called the meeting to order at 5:30 PM with William Dea, Diane Stamp, Robert McCarthy and Deb Calhoon present. Absent: Drew Becker. Motion by McCarthy, seconded by Dea to approve the agenda. Motion carried 4-0.

No Public Comment.

Motion by McCarthy, seconded by Dea to approve the consent agenda consisting of the following:

- October 15, 2024, minutes
- Claims, Payroll, Financials and Bank Reconciliation
- Liquor License amendment: Dollar General Store #7290 (ownership update)
- Receipt and File Fiscal Year 2024 Annual Financial Report
- Receipt and File Fiscal Year 2024 Street Financial Report
- RESOLUTION 24-1119-01: ACCEPT AND APPROVE THE 2024 URBAN RENEWAL REPORT FOR FISCAL YEAR 2024 (report that goes to the Department of Management on how we spent TIF dollars)
- RESOLUTION 24-1119-02: AUTHORIZING THE CITY ADMINISTRATOR TO HIRE A PUBLIC WORKS LABORER AT A WAGE WITHING A SPECIFIED RANGE.

On a roll call: AYES: 4, NAYS: 0.

Motion by Stamp, seconded by McCarthy to approve RESOLUTION 24-1119-03: RESOLUTION AUTHORIZING INTERNAL ADVANCE FOR FUNDING OF URBAN RENEWAL PROJECTS (AVOCA VETERANS COMMUNITY CENTER AND FIRE STATION/POLICE STATION PROJECT). On a roll call: AYES: 4, NAYS: 0. (internal loan to advance the remaining TIF dollars to help with projects).

Motion by McCarthy, seconded by Calhoon to approve RESOLUTION: 24-1119-04: APPROVING THE TIF CERTIFICATION FORMS. On a roll call: AYES: 4, NAYS: 0. (The amount the City of Avoca is certifying to the county for the FY 2026 budget)

Motion by Dea, seconded by Stamp to approve RESOLUTION 24-1119-05: APPROVING THE CITY EMPLOYEE MORALE AND RECOGNITION POLICY. On a roll call: AYES: 4, NAYS: 0

RESOLUTION 24-1119-06: AMENDING THE INVESTMENT POLICY was tabled till next month for a minor change.

Motion by McCarthy, seconded by Dea to approve moving the December 17<sup>th</sup> meeting to December 12<sup>th</sup>. Motion carried 4-0.

Motion by Dea, seconded by Stamp to approve the tentative (including amendments to schedule) Fiscal Year 2026 Budget schedule which will change our March 2025 council meeting from March 18<sup>th</sup> to March 20<sup>th</sup>. Motion carried 4-0.

Police Chief, Heiny gave monthly report.

Jess Tooley, EMT gave monthly EMS report.

Sabrina Lewis, Librarian, gave a monthly Library report.

Comments:

Diane Stamp: Appreciative of the Joint meeting with AVCC Commission and AVCC Design Committee. Excited to for the start of the project.

Motion by McCarthy, seconded by Dea to adjourn the meeting at 6:09 PM. Motion carried 4-0.

10-01-24 THRU 10-31-24	CLAIMS	AMOUNT
ACCO	SAND FILTERS	\$6,488.00
AFLAC	VOL INS	\$147.96
ANITA ENGRAVING	ENGRAVED PLATE	\$22.00
AV BUILDING	MISC ITEMS	\$1,095.31
AV FOOD LAND	MISC ITEMS	\$31.66
AV MUNICIPAL UTILITIES	WATER BILL	\$90.00
AV SEED & CHEMICAL	CHEMICAL	\$179.66
BADGER METER, INC.	HOSTING SVC	\$106.93
BAKER & TAYLOR	MATERIALS	\$185.06
BOMGAARS	MISC ITEMS	\$341.36
BOUND TREE MED	EMS SUPPLIES	\$486.25
BROCKWAY MECHANICAL & ROOFING	FIRE HALL ROOF	\$773.00
CERTIFIED TESTING SVC	GEOTECHNICAL REPORT	\$3,975.00
COMMERCIAL TURF, LLC	AERATION OF GREENS	\$2,250.00
COMPUTER SYSTEMS, INC.	BACKUP/OFFICE 365	\$789.00
DANKO	MISC MINOR EQUIPMENT	\$6,014.02
DELTA DENTAL	DENTAL PAYABLE	\$296.16
DEMCO	SUPPLIES	\$196.97
EDS LAWN EQUIPMENT	LAWN MWR	\$14,575.00
ELECTRIC PUMP	SVC TRUCK STOP LIFT STATION	\$831.75
FAMILY CONNECTIONS	DEPOSIT/PRO RATE OCT RENT-106 E ELM	\$2,413.42
GERAHTY STEPH	HOLIDAYS ON MAIN SUPPLIES	\$210.61
GUARDIAN	LTD/STD/LIFE/AD&D	\$735.93
HANSON ATTYS	LGL SVC	\$210.00
HART PAUL	MUSIC-LONGEST TABLE	\$350.00
HOEPNER TERESA	MILEAGE-IA LEAGUE	\$150.88
HOLTZ SERVICE	MISC ITEMS	\$398.27
I P E R S	IPERS	\$11,326.91
I R S	FED/FICA TAX	\$17,014.66
IA D N R	ANNUAL WATER FEE-GOLF	\$115.00
IA FIRE CHIEF	2024 MEMBERSHIP	\$50.00
IA ONE CALL	AUG 24 ONE CALLS	\$49.50
IA TREASURER	SEPT EXCISE TAX/SALES TAX	\$4,750.47
IA WORK DEVELOP	UNEMPLOYMENT	\$689.45
JDW MIDWEST LLC	SVCS APRIL-SEPT	\$4,095.00
JENNIE ED	EMS SUPPLIES	\$27.98

JOURNAL-HERALD	PUBLICATIONS	\$506.84
KEAST FORD	HUB CAP/OIL CHANGE	\$401.62
KELTEK	EQUIPMENT/NEW DURANGO	\$20,760.72
KIESEL GALE	MONTHLY REPORTING SVC	\$1,000.00
KUBIK ROGER	MUSIC - FARMERS MARKET	\$400.00
LARRY SWANSON	MUSIC FARMERS MARKET	\$50.00
LIFEMED SAFETY, INC	AED/CASE	\$2,114.75
LYNCH DALLAS, PC	LGL SVC	\$525.00
MARNE ELK HORN	PHONE/INTERNET/CABLE	\$758.67
MCCARTHY TRENCH	SEEDING-HWY 59 PROJECT	\$3,000.00
MICHAEL TODD	PARKING SIGNS	\$103.86
MIDAMER ENERGY	UTILITY BILL	\$3,727.25
MIDWEST FIRE SERVICE	HOOD CLEANING	\$165.00
MIDWEST LABS	TESTING	\$258.58
MYRTUE MEDICAL	HEARING/PHYSICAL	\$104.00
NAPPA	MISC ITEMS	\$448.39
NISHNA VALLEY PEST CONTRL	PEST CONTROL	\$130.00
OLESEN CHEVY	OIL CHANGE	\$122.95
OSBAHR MERLIN	STORAGE CONTAINER	\$2,500.00
PETTY CASH	PROGRAM/SUPPLIES/POSTAGE	\$172.04
PHYSICIAN'S CLAIMS COMPAY	MARCH/APRIL RUNS	\$2,364.42
POTT CO TREASURER	FY 2025 ANIMAL CONTRACT	\$6,258.00
R & S WASTE	TRASH/COLLECTION	\$12,827.88
REGIONAL WATER	SEPT 24 USAGE	\$21,888.90
SELDERS SARAH	MUSIC FARMERS MARKET	\$50.00
SHORT ELLIOT HENDRICKSON	DESIGN SVC	\$54,273.19
SUPPLYWORKS	PAPER PRODUCTS	\$175.28
SW IA PLANNING	FY 25 DUES	\$1,094.00
TITAN MACHINERY (AVOCA)	GEAR LUBE	\$8.94
TITLECORE NATIONAL, LLC	EXISTING HOME INCENTIVE	\$5,000.00
TK CONCRETE, INC	2024 ELM ST IMPROV	\$7,726.60
TOOLEY JESSICA	BAY SUPPLIES	\$46.00
TREASURER OF STATE	STATE TAX	\$2,532.58
TROUT TYLER	MILEAGE IA LEAGUE/ICMA	\$388.60
TURF AND POND TIME	TREE PREVENTION SVC	\$1,550.00
TURFWERKS	SEAL	\$439.99
U S POST OFFICE	NOV 24 UT BILLS	\$484.40
US BANK	MISC ITEMS	\$2,585.04
VERIZON WIRELESS	CELL PHONE	\$490.43
VSP	VISION PAYABLE	\$254.02
WELLMARK	HEALTH	\$18,192.29
WELLS FARGO-COPIER LEASE	COPIER LEASE	\$515.26
DEPOSIT REFUNDS	REFUND DATE 10/04/2024	\$272.20
DEPOSIT REFUNDS	REFUND DATE 10/31/2024	\$305.83

PAYROLL CHECKS	PAYROLL CHECKS ON 10/02/2024	\$17,242.41
PAYROLL CHECKS	PAYROLL CHECKS ON 10/16/2024	\$16,723.78
PAYROLL CHECKS	PAYROLL CHECKS ON 10/30/2024	\$18,514.07
	CLAIMS TOTAL	\$310,916.95

GENERAL FUND	\$98,764.21
GOLF COURSE FUND	\$27,259.99
AQUATIC CENTER FUND	\$446.84
HOTEL/MOTEL TAX FUND	\$2,114.75
ROAD USE TAX FUND	\$18,109.79
EMPLOYEE BENEFITS FUND	\$10,802.13
LOCAL OPTION TAX FUND	\$28,714.69
LIBRARY TRUST FUND	\$94.76
DEBT SERVICE FUND	\$503.39
CAP PROJ - PUBLIC SAFETY FUND	\$58,858.19
URBAN RENEWAL CAP PROJ FUND	\$5,210.00
URBAN RENEWAL ADMIN FUND	\$685.00
WATER FUND	\$41,583.47
SEWER FUND	\$15,126.24
STORM WATER FUND	\$2,643.50

10-01-24 THRU 10-31-24	REVENUE
GENERAL TOTAL	\$425,440.50
GOLF COURSE TOTAL	\$6,432.00
AQUATIC CENTER TOTAL	\$322.00
HOTEL/MOTEL TAX TOTAL	\$13,588.97
ROAD USE TAX TOTAL	\$19,247.52
EMPLOYEE BENEFITS TOTAL	\$109,399.90
LOCAL OPTION TAX TOTAL	\$34,550.69
TIF - URBAN RENEWAL #1 TOTAL	\$38,934.46
LIBRARY TRUST TOTAL	\$120.00
DEBT SERVICE TOTAL	\$23,049.84
CAP RESERVE TOTAL	\$665.61
CAP PROJ - COMM CENTER TOTAL	\$2,003.19
URBAN RENEWAL CAP PROJ TOTAL	\$5,639.00
PERPETUAL CARE TOTAL	\$600.00
WATER TOTAL	\$80,050.80
WATER SINKING FUND TOTAL	\$10,264.17
SEWER TOTAL	\$41,705.96
SEWER SINKING FUND TOTAL	\$8,234.25
STORM WATER TOTAL	\$9,878.68
STORM WATER SINKING FUND	
TOTAL	\$2,307.92
TOTAL REVENUE	\$832,435.46

ATTEST:

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Teresa M Hoepner, City Clerk